

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**Office open to public**  
Monday & Thursday  
9.30 – 12.30  
or by appointment

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

Telephone: 01225 742356  
Fax: 01225 744049

30<sup>th</sup> July 2019

Dear Councillor,

You are summoned to a meeting of the **Cemetery Management Committee** to be held at the Parish Council Offices on **Monday 5<sup>th</sup> August 2019** commencing at **7.00** p.m. to consider the following Agenda.

Yours sincerely,

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 3<sup>rd</sup> June 2019
4. Review of all issues raised and matters arising from the Minutes
5. Items for discussion:
  - Repairs to Lodge windows
  - Condition of Lodge
  - Update on work by Cemetery Contractors
6. To receive any correspondence
7. Report of any Health and Safety issues – update on safety of graves
8. Any items of report or future agenda items
9. Date of next meeting – 7<sup>th</sup> October 2019

**There will be a brief walkround at 6.15 pm – weather permitting. Please meet by the Chapel**