

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**Office Hours**  
Monday & Thursday  
9.30 – 12.30  
or by appointment

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

Telephone: 01225 742356  
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9<sup>th</sup> July 2019

Dear Councillor,

You are summoned to a meeting of the **Personnel Committee** to be held at **The Parish Council Chambers** on **Monday 15<sup>th</sup> July 2019** commencing at **10.00 am** to consider the following Agenda.

Yours sincerely

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. To receive the Minutes of the meeting held on 18<sup>th</sup> February 2019
3. To consider any items arising from the Minutes
4. Items for discussion:

**Members of the public will be excluded for the following confidential items accordance with the Public Bodies (admission to meetings) Act 1960**

**Further discussion on an Apprentice including impact on members of staff**

5. Issues relating to members of staff including terms of reference; equipment etc